

MISSION TO SEAFARERS
SOUTH TEES STATION - COMMITTEE MEETING
AGM MINUTES
16 November 2022, 1800 hrs, South Tees Mission

1. Apologies – Captain Luke Oldham
2. Minutes of the 2021 AGM – these were agreed on a proposal by Pauline Wilkes, seconded by Lisa Crocket, and the Chairman’s signature appended as a true record.
3. Chairman’s Report

South Tees is conducting a recruitment and induction campaign via the Port Users to increase its team base, sadly depleted. We are open every other evening. We have established a new routine of awareness raising for seafarers –

- MNWB leaflet to all vessels via pilots
- South Tees’ leaflet to all vessels via agents
- South Tees’ daily information slip to all crew by Stella Maris ship visitors
-

The Secretary reports to the Port Users re use of the levy and to IHQ by monthly and other required reports, in addition working on the MNWB new website, the MNWB request for strategy information, the Nautilus request for Christmas information.

South Tees spent a day with the Regional Operations Manager discussing the Constitution and the Branches Handbook, and this work was prepared and submitted in advance.

The Regional Operations Manager has requested closure of the 2022 audit non compliances by week 3 of October 2022 and this deadline will be met. In addition, all 2023 health and safety revisions will be uploaded to the WorkNest Portal three months in advance of the 2023 WorkNest audit.

The Chairman and Regional Operations Manager, in conjunction with the Financial Manager and Stella Maris Chaplain, are refining plans for the new Centre and the Chairman is also in dialogue with the German Seamen’s Mission.

South Tees responds immediately to all requests and directions from IHQ and keeps the Regional Operations Manager informed of all issues. In addition we are working with Johnny Dowling re the IHQ volunteer register.

Our team members are contacted daily and we take care of their well being. We are commencing assisting seafarers with their fourth C-19 vaccinations. This is all done by our voluntary team as we have no Mission to Seafarers Centre Manager nor Chaplain and in addition to our hours of opening, we estimate another 30 hours’ per week are expended by the voluntary team. The integration with Stella Maris is superb and we strive constantly to improve. We liaise with North Tees and Hartlepool and serve on the Committee. Our chairman heads up the MNWB Tees PWC, in common with many other Mission to Seafarers’ local chairmen. We have a set of Key Performance Indicators, revised and on the WorkNest portal/hub.

4. 2021 Accounts – the accounts were formally agreed at the August Committee meeting and were adopted by the AGM.
5. Appointment of Auditor – Azets confirmed and thanked by all present.
6. Appointment of Officers

Chairman	Captain J L Drewitt
Vice Chairman	Deacon Peter Barrigan
Financial Manager	Christina Cordell
Secretary	Alexe Finlay

[Type here]

There have been no nominations for Chair, Vice Chair, Secretary to stand against post holders. Confirmed annually

Financial Manager not a volunteer post

Vice Patron Rt Reverend Paul Ferguson, Bishop of Whitby

Committee

Captain Colin Pratt until 2024

Father Edward Mathias Jones until 2023

Captain Luke Oldham until 2024

Pauline Wilkes until 2023

Ruth Dodds until 2024

Elected

Lisa Crocket until 2025

Anne Lennon until 2025

7. Appointment of Committee – see above
8. Chaplain's Report – will be forwarded by Stella Maris
9. Any Other Business