



MISSION TO SEAFARERS
SOUTH TEES STATION - COMMITTEE MEETING

MINUTES OF A MEETING
HELD IN THE CENTRE
WEDNESDAY 18 January 2023 at 1800 hrs

In attendance

Captain J L Drewitt, MBE, Chairman
Deacon Peter Barrigan, Stella Maris, Vice Chairman
Christina Cordell, Financial Manager
Pauline Wilkes
Lisa Crocket
Andy French
Anne Lennon
Alèxe Finlay, Secretary

1. Apologies – Bishop Paul,
Luke Oldham, Ruth Dodds, Captain Colin Pratt Tees Bay Pilots, Father Edward Mathias Jones

2. Minutes – On a proposal by the Vice Chairman seconded by Pauline Wilkes,
 - 3.
 - 4.
 5. the Minutes of 15 November 2022 were AGREED and signed by the Chairman

3. Matters Arising – none not covered in the Minutes

4. Chairman’s Report:
 - (a) Website - Colin will advise when he is available.
 - (b) DSM - a further meeting is scheduled on 1 February which will involve other north east ports and welfare associations. It may be a blended meeting held in the Centre by kind permission of the Chairman and Financial Manager and a port visit will be arranged subject to PD induction and pass programme.

5. Club Premises:
 - (a) Health and Safety – the only outstanding work is with H E Woolley and the Chairman is working with H E Woolley to resolve these issues. Fire safety signs have been put up. Fire alarm heads have been changed. Environmental Health Lead of Redcar and Cleveland Borough Council has attended and conducted an informal audit and South Tees has passed with flying colours.
 - (b) Audit 2023 – 15 February 2023 with the documentation all prepared and submitted to WorkNest.

(c) New back door as Tees Dock broke it, bolt not fitted correctly. Keys in safe. Peter will have two more keys cut and Anne Marie will be able to have one as well as Liz and Linda, for cleaning purposes.

(d) C-19 : advice sought from DfT and Port Health and South Tees has exceeded that guidance. We have in place - FP33 masks, LFT tests, more cleaning; offering vaccinations.

6. South Tees Team: Recruitment – leaflets distributed via THPUA and ICS and Secretary to attend Stockton Riverside College.
7. Renault Trafic – brakes repaired; fleet insurance displayed; DVLA had not rectified the error on the V5C and the road fund licence had been rescinded meaning that the vehicle was off the road and we were using temporary vehicles we had sourced and ensuring we had access to AA, fuel and tyres as usual. Resolved Tuesday 17 January.
8. Financial Manager's report - Financial Manager - to include £500 from Sea Cadets and attendant publicity. Financial Manager is discussing the purchase of machines which print “top up vouchers” for mobile phones used by seafarers. The machines need “pre loading” with money. This could be a good use of the donation from the Sea Cadets with publicity surrounding them. This was AGREED. THPUA has promoted port levy and work of welfare associations.
9. Ship Visiting/Seafarers' Welfare - Deacon Peter Barrigan has circulated his report which includes numbers of parcels donated.
All activities have been well publicised on websites and social media. Jehovah’s Witnesses are attending without health and safety training; inductions; ISPS training. Harbour Master and berth operators via THPUA are informed immediately. Berth operators should ask to see an MNWB pass. SafeAssist suicide two day course – delegates need to be nominated by Stella Maris and South Tees Mission to Seafarers but no takers.
10. Any Other Business.
11. Date of next meeting – as per issued schedule for 15 March 2023, 1800 hrs in the Centre.